

# RICHARD AND IOLA SCOFIELD MEMORIAL LOAN PROGRAM

## Master Promissory Note

I, \_\_\_\_\_, promise to pay to St. John's College (hereafter called the Lending Institution) located at 60 College Avenue Annapolis, Maryland, the sum of the amounts that are advanced to me and accepted by signature on the financial aid offer letters.

I promise to pay all attorneys' fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due. However, if a collection agency that is subject to the Fair Debt Collection Practices Act is used, I will pay those collection costs that do not exceed 35% of the unpaid principal and interest.

I further understand and agree that:

**I. General**

- (1) All sums advanced under this note are drawn from a fund provided by the estate of Richard and Iola Scofield, who were tutors at St. John's College. The purpose of this fund is to provide loans to students with financial need.
- (2) The funds provided through the Scofield Program are loans, not grants. I understand that these funds must be repaid when I am no longer enrolled as at least a half-time student.

**II. Purpose**

- (1) Scofield Loans are used to assist needy and deserving students with educational expenses at St. John's College.
- (2) If I fail to use a Scofield Loan for its intended purpose I may be required to repay in full within six months the amount advanced to me.

**III. Interest**

- (1) Scofield loans have an interest rate of 3.00%.

**IV. Repayment**

- (1) Scofield Loans are serviced for the Lending Institution by ECSI
- (2) Repayment begins six (6) months after the student leaves school and continues for a maximum of ten years. The minimum monthly payment is \$25.00. A sample repayment schedule is shown on page two.
- (3) Payments may be deferred if the borrower is enrolled at least half-time at a college or university. Borrowers may apply for forbearance if they are unable to make payment for another reason, such as unemployment.
- (4) Extension of the ten-year repayment period or an alternative payment schedule may be requested in cases of prolonged financial hardship. The borrower must submit the request for extension or alternative payment schedule and any supporting documentation prior to the first missed payment.
- (5) All monies repaid will return to the Scofield Loan Fund.
- (6) In the event of my death, the total amount of this loan will be canceled.
- (7) If I fail to make a scheduled payment, or if I fail to file a deferment or forbearance request, or to submit a satisfactory alternative repayment schedule, the entire unpaid loan will, at the option of the Lending Institution, become immediately due and payable.
- (8) The Lending Institution may use the services of a collection agency to collect past-due loans. I will be responsible for the payment of collection fees if a collection agency is used.
- (9) I understand my loan will be reported to a national credit bureau at the time of disbursement, and at the time I cease to be enrolled at St. John's College. After separation, its status will be reported every 30 days thereafter until the loan has been paid in full. If I fail to meet my repayment obligations, the Lending Institution may disclose this fact, along with other relevant information, to national credit bureau.

**V. Change in name or address**

- (1) I am responsible for promptly informing the Lending Institution or loan servicer of any change(s) in my name, address or Social Security Number.

**VI. Schedule of Advances**

- (1) I understand that signing an award letter each year with a Scofield Loan in the award package authorizes the Lending Institution to disburse the loan funds to my student account.
- (2) The Lending Institution will notify me within 30 days of disbursement that the loan has been applied to my account. By receiving this notice, I understand that I have 14 days from receipt to cancel the loan. I will notify the Financial Aid Office if I wish to cancel during this time.